



Employee COVID-19 Identification Steps and Process

Palm Springs Unified School District employees are required to review the self-screening questions before entering our facilities in order to protect the health and safety of all. CDC and Cal/OSHA guidelines are being followed to detect symptoms for COVID-19.

Effective 5/6/2022

Together we can create an emotionally and physically safe workplace for everyone. Thank you for doing your part.

COVID-19 Prevention guide:

- Wash your hands often
- Avoid close contact
- Cover your mouth and nose with a cloth face cover when around others
- Cover coughs and sneezes
- Clean and disinfect
- Monitor your health



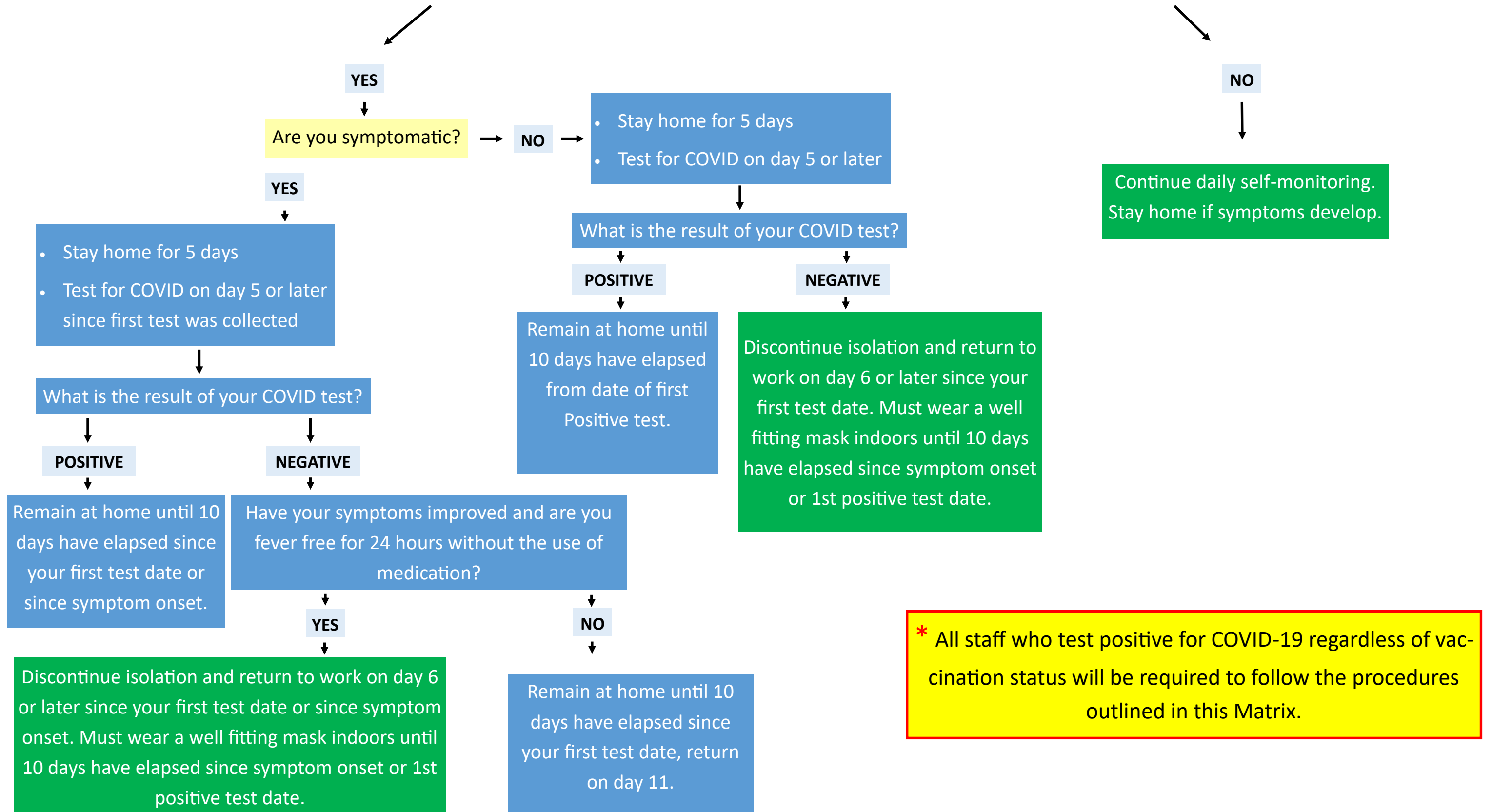
Healthy Workplace Employee Self-Screening

	Yes	No
1. Do you have a fever of 100.4 Fahrenheit (38 Celsius) or greater or chills?		
2. Are you experiencing shortness of breath?		
3. Do you have a new cough?		
4. Do you have flu-like symptoms?		
5. Have you experienced a new loss of taste or smell?		
6. Have you been directly exposed to a confirmed positive COVID-19 patient in the last 14 days?		
7. Do you have a sore throat?		
8. Do you have any unexplained muscle or body aches?		
9. Do you have nausea or vomiting?		
10. Do you have any new congestion or runny nose?		
11. Do you have diarrhea that is unrelated to a previously diagnosed medical condition?		

If you replied YES, to any of the questions above or you are feeling ill, please advise your supervisor immediately.

***NOTE: IF YOU ARE NOT SURE WHAT TO DO AND IT IS NOT A 911 EMERGENCY, CONTACT YOUR SUPERVISOR IF YOU HAVE ANY QUESTIONS REGARDING WHAT STEPS YOU NEED TO TAKE.**

Staff, have you tested positive for COVID-19?



*** All staff who test positive for COVID-19 regardless of vaccination status will be required to follow the procedures outlined in this Matrix.**

Staff, are you experiencing symptoms that could be COVID-19?

YES

- Stay home until symptoms have been resolved for 24 hours
- Obtain COVID testing on day 3 or later since symptom onset

What is the result of your COVID test?

POSITIVE

Refer to
Positive Test
Matrix 1

NEGATIVE

Have your symptoms improved and are you fever free for 24 hours without the use of medication?

YES

Return to work, must wear a well fitting mask indoors until 10 days have elapsed since symptom onset.

NO

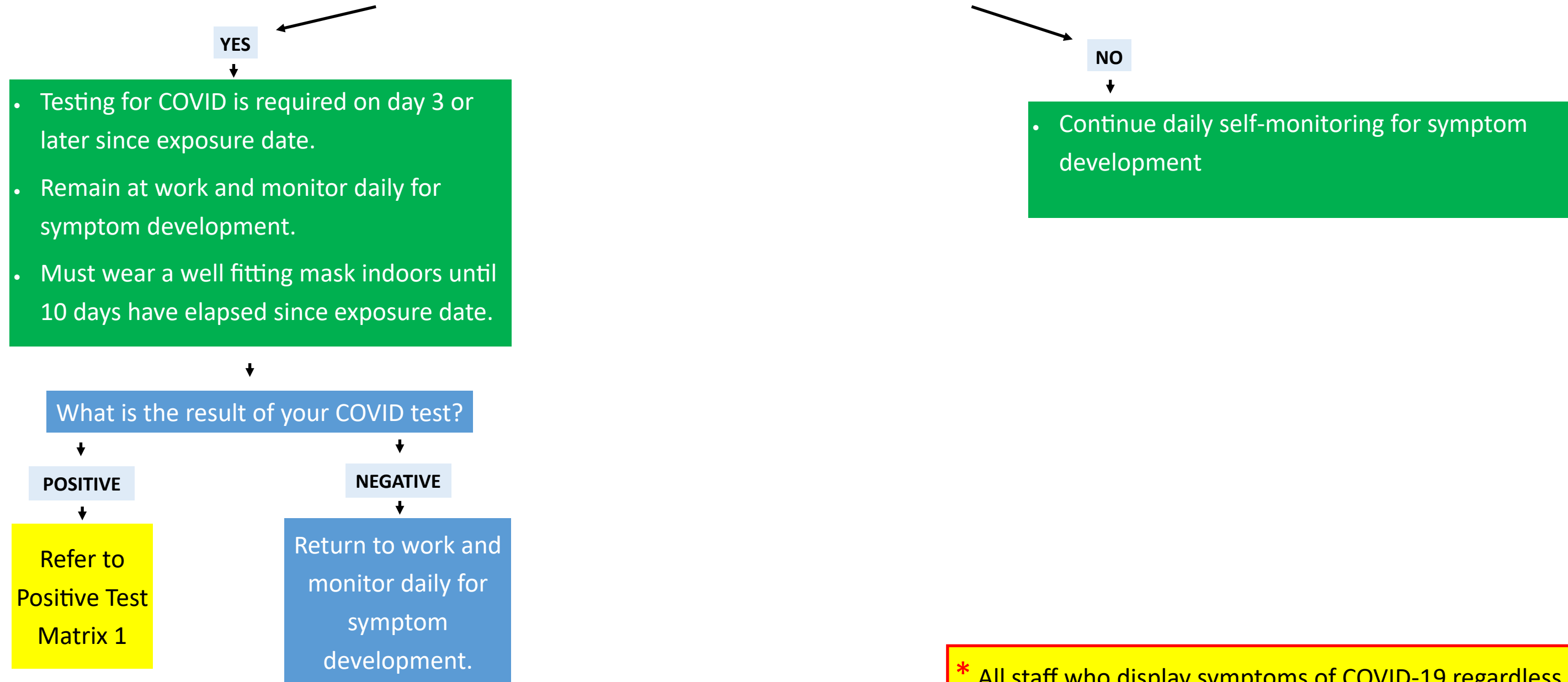
Remain at home until 10 days have elapsed since symptom onset
OR
Obtain a clearance from a medical provider

NO

- Continue daily self-monitoring for symptom development
- Stay home & seek testing if symptoms develop

- * All staff who have been exposed to COVID-19 regardless of vaccination status will be required to follow the procedures outlined in this Matrix.
- Close Contact: someone who shares the same indoor airspace (home, clinic waiting room, airplane, etc.) for a cumulative total of 15 minutes or more over a 24-hour period.

Staff, have you recently been exposed to COVID-19?

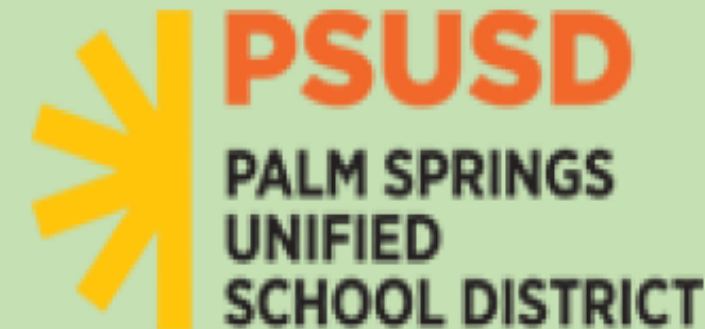


*** All staff who display symptoms of COVID-19 regardless of vaccination status will be required to follow the procedures outlined in this Matrix.**

SB 114 - SUPPLEMENTAL PAID SICK LEAVE (SPSL-2022)

Effective January 1, 2022 – September 30, 2022

Full time employees are entitled to use up to 40 hours of SPSL-2022
 SPSL-2022 leave for part time employees is pro-rated



QUALIFYING REASONS TO USE SPSL-2022

Employee is medically quarantined	Employee or specified family member is attending an appointment to receive a COVID-19 Vaccination or Booster	Employee is experiencing symptoms or is caring for a specified family member who is experiencing symptoms related to a COVID-19 Vaccination or Booster	Employee is experiencing COVID-19 symptoms and is seeking medical diagnosis	Employee is caring for a specified family member who is subject to a quarantine or isolation order	Employee caring for their child whose school or place of care is closed for COVID related reasons on the premises
Doctor's note authorizing quarantine is required.	Appointment verification is required.	Vaccine/booster verification is required.	Proof from a medically approved facility is required, including COVID test results (PSUSD testing facilities qualify as medically approved).	Isolation or quarantine orders are required.	Documentation from child's school or childcare is required.

QUALIFYING REASONS TO USE ADDITIONAL SPSL-2022:

Full-time employees are entitled to use up to an additional 40 hours of SPSL-2022. SPSL-2022 leave for part-time employees is pro-rated.
 Please note that SPSL2 granted to employees after January 1, 2022, shall be redesignated as SPSL-2022

- ✓ **Employee or family member tests positive for COVID-19** (Positive test from a medically approved facility is required).

DEFINITIONS:

- ✓ **Family member** (Child, Parent (Biological, Adoptive, Foster Parent, Stepparent, Or Legal Guardian Of An Employee, Spouse, Registered Domestic Partner, Person Who Stood In Loco Parentis When The Employee Was A Minor Child, Grandparent, Grandchild, Sibling)
- ✓ **Child** (biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis, regardless of age or dependency status)
- ✓ **Full-time employee** (for classified, 8 hours/day) – 40 hours
- ✓ **Part-time employee** – pro-rated (total number of hours they are normally scheduled to work over two weeks)

Contact Resources

If you would like to be tested for COVID-19 contact:

Riverside County Public Health Testing Center	(800) 945-6171	RIVCOPH.ORG/CORONAVIRUS
California State Testing Center	(888) 634-1123	
County Nurse 24 Hour hotline	(951) 955-6483	
Employee Assistance Program	(800) 999-7222	https://hmc.personaladvantage.com Access code: TMISC
Blue Shield HMO- SISC	(855) 256-9404	
Blue Shield PPO- SISC	(855) 599-2657	
Kaiser- SISC/Teamsters	(800) 464-4400	(800) 678-9133
Anthem Blue Cross HMO- Teamsters	(844) 849-7938	
Anthem Blue Cross PPO- Teamsters	(877) 214-8928	
My Primary Doctor Information		